MONITORING & OUTCOME HARVESTING SUPPORT TO ACTIONAID DENMARK INTERNATIONAL PROGRAMMES

Terms of Reference for Consultancy

Monitoring & Outcome Harvesting Support to ActionAid Denmark International Programmes

Organization

ActionAid Denmark (AADK) has almost 70 years of experience with development work and our target groups are primarily young people and women. Together with local organisations we work to empower people living in poverty and exclusion and support them in knowing and demanding their rights, for them to build democratic and sustainable societies. We do it both abroad and in Denmark. As part of the international alliance ActionAid, we work with human rights-based development and humanitarian work in more than 40 countries, and we do campaign and policy work and develop social entrepreneurship projects.

AADK is a membership organisation with above 20,000 members and individual donors and gets funds from Danida, EU, other institutional as well as private funds. More information on the organization will be made available upon request or can be accessed through our website ns.dk
Background

AADK works for just and sustainable global development with a particular focus on youth, democracy, and climate justice. AADK supports young activists, social movements, organisations, and networks so they can fight for their rights, fight oppression, and build democratic, sustainable societies.

AADK has a Strategic Partnership Agreement (hereafter referred to as SPAII) with DANIDA. The overall objective of the SPAII programme 2022-2025 is: “Societies are transformed to become more just, feminist, green, and resilient”. Young people, especially young women, are the key actors and constituencies of this programme. SPAII is implemented in the following 16 Countries: Bangladesh, Ethiopia, Jordan, Kenya, Lebanon, Liberia, Mali, Mozambique, Myanmar, Nigeria, Palestine, Syria, Tanzania, Uganda, Zambia, and Zimbabwe with the following strategic and thematic focus areas:

• Strategic objective 1: Democracy Delivers: Democratic values and human rights are at the core of AADK’s work and approach to programming with the active participation and leadership of young people and young women as both the principal means to achieve results and an aim.

• Strategic objective 2: Climate Justice: Addressing climate change impacts and promoting green solutions is a direct focus area and AADK and partners are supporting young people in building climate resilient livelihoods, demand climate justice, and develop sustainable alternatives.

• Strategic objective 3: Youth in Crises: In contexts characterised by high levels of fragility, climate and protracted crisis, and displacement, it is addressed directly, while potential crisis triggers are factored into programming in more stable contexts.

AADK has developed a new MEL system to meet increased Danida requirements and to improve the validity and systematisation of data by using an online data management platform that allows the data to be summarised, aggregated, and compared. This system integrates outcome harvesting (OH) elements into indicator-data collection to deepen the data by tagging results against dimensions (e.g., strategic objectives, issues, significance level) & tracking contributions from AADK modalities. The system includes data collection on the 15 indicators by 16 partner countries, 2 global programmes and 4 capacity units as well as outcome harvesting done by 14 AA country partners and distinguishes between ‘result indicators’ (indicators 1, 6, 7, 8, 14 and 15) Action Aid Denmark, Fælledvej 12, 2200 København N Page 3 of 4 and ‘people & organisation indicators’ that refer to different reach numbers (indicators 2a/b, 3, 4a/b, 5 a/b, 9, 10, 11a/b, 12, and 13). Due to the cross-cutting nature of the SRF indicators, they do not ‘belong’ to one SO each (except indicator 3 which belongs to SO3).

Purpose, Scope & Methodology of the Assignment

overall purpose of the assignment is to support MEL processes in the SPAII programme including the roll out of the MEL system (a revised online version for 2023 data collection and
reporting) as well as directly support outcome harvesting processes with partners in country programmes. This will include both online session for all 16 countries as well as in-country support to a selected number of countries.

• **Scope & coordination:** The consultancy will cover all 16 countries with field work in select countries. The consultant will work closely with the AADK MEL Specialist and the Senior Knowledge, Evidence and Learning Lead that will manage the consultancy process and co-lead some processes together with the consultant. The consultant will be expected to work directly and liaise collaboratively with AADK Programme Managers as well as AA partner staff in programme countries. The following key tasks are part of the consultancy: Help identify MEL capacity strengthening training needs vis-à-vis the AADK MEL system and develop and roll out the necessary trainings to all 16 countries online. This includes the joint understanding of the SPAII Data Collection Methodology as well as the practical application of outcome harvesting.

• Support to AA country partner staff to operationalize the SPAII MEL requirements to promote a programmatic and unified approach to monitoring and evaluation, and to ensure their alignment with the overall SPAII results framework. This includes:

1. Providing direct technical support (one-to-one, mentoring, orientations) to AA country partner staff to ensure that data collected meets indicator needs and requirements as specified in the SPAII Data Collection Methodology and that this is entered into the online system correctly. Some support to be provided online (to all countries) and some support to be supported in-country to select programmes.

2. Direct in-county support to outcome harvesting processes in select countries and online liaison and mentoring and quality assurance to the remaining countries.

3. In both above processes (bullet 1 and 2) this involved concrete quality assurance of data collected by AA partner countries and ensuring the data is credible and valid.

4. In the process of quality assurance, support the review of country level targets.

• Work with AADK MEL Staff to modify existing programme processes if significant areas for improvement are identified.

• The consultant will explore the use of Smartsheet data platform for storage and analysis and support AA SPAII staff on using the platform.

**Methodology:** The consultancy will include desk/office work including designing how to address MEL capacity gaps, quality assurance of data, planning and conducting of online and offline trainings and sessions, direct one-to-one sessions with teams online as well as in-country. In-country processes will involve supporting the outcome harvesting processes concretely.

The outcome of the consultancy will be specified in the contract but will not involve an overall element from the consultancy, but rather documentation of successful delivery of each process.
Qualifications:

The Consultant is contracted based on their experience in monitoring and evaluation, data collection as well as outcome harvesting as well as knowledge of the feminist MEL approaches.

Minimum Requirements:

University degree in social sciences (sociology, anthropology, political sciences, international relations, research methods or alike) and/or data sciences (statistics, survey methods or alike) and/or evaluation.

- Specific training in MEL and/or demonstrated qualified and relevant experience in setting up and operationalizing monitoring and evaluation systems.
- Excellent mastery and knowledge of principles and current approaches to MEL.
- Demonstrated experience in facilitating MEL-related capacity building initiatives including outcome harvesting.
- Experience in using software (e.g., such as Smartsheet, PowerBI, Kobo,) and experience in developing data products using data visualization tools is highly desirable.

Timeframe

The assignment should preferably start by October 1, 2023, and will run until December 2023. A detailed timeframe and work plan will be agreed before entering the contract, including the total number of working days and rate. However, AADK expects the assignment to require the equivalent of approximately 45+ days for preparation (reading materials, planning process), online sessions across all countries, intense in-country support, remote support to all countries. Interested applicants are welcome to submit their application letter (max 1 page) together with a CV.

Application due
05/09/2023

Start date
01/10/2023

Position type
Consultant contract

Category
International Programme Management & Support

Homepage
ms.dk/

Workplace
To be decided

Contact
Kirsten Hjørnholm Sørensen
Head of Policy, Evidence & Fundraising

E-mail
+45 77310047

More vacant positions

Apply for position